

The Village Program Information

Lawrence Community The Village and the City of Lawrence recognize the challenges faced by our existing Emergency Sheltering Options and created The Village. The Village Community in an effort to meet the increasing demand to effectively serve our growing homeless population. The Village serves to begin addressing the urgent needs for adequate emergency sheltering. By implementing this additional resource, LCS aims to provide a more effective and efficient response to the increasing need for The Village.

The Village Units are designed to offer temporary housing solutions that are safe, secure, and dignified for individuals experiencing homelessness. They offer insulation, ventilation, lighting, and electrical outlets, ensuring basic amenities are available to those utilizing them.

In addition to addressing immediate needs, The Village also allows for longer-term planning and coordination with other support services. By providing a stable and secure temporary housing solution in a gated community, individuals can have a more conducive environment to access resources, seek employment, and work towards finding permanent housing solutions.

LCS participates in the Kansas Balance of State Continuum of Care through attendance of committee meetings, participation in the Coordinated Entry System and utilization of BitFocus HMIS database

The Village Environment

- Curfew is 10:00 pm.
- Being gone for one night will result in being exited from the program. If you do not plan on sleeping at the Village, you must get a pass approval from a case manager.
- If a guest is absent overnight without a pass, it will be considered a voluntary discharge to reverse the voluntary discharge, guests will need to meet with their case manager
- Guests will turn in their unit key and receive a swipe card that allows them to access the village when they leave. This card will have your name and number of your assigned cabin. Cards should be returned and exchanged for your cabin.
- Upon entering the Village you must turn in your card to receive your cabin key. If you leave the Village without turning in your key, you will not be able to access the Village upon your return and will receive a written warning. Multiple write-ups for not following procedure will result in an exit from the Village.
- Quiet time site-wide from 10:00pm-6:00am.
- You will be given bed linens and towels during your stay but you are responsible for washing the items and returning them when you leave.

- Shower and launder clothes regularly. You will be expected to shower, control odor, and maintain hygiene.
- Meal Times are: Breakfast (6:00-8:00 am), Lunch (12:00-1:00 pm), Dinner (6:00-7:00 pm)
- Be respectful to LCS/Village neighbors and do not loiter on anyone's property. Do not trespass on private property.
- Submitting to a search when asked is a condition of your stay.
- All belongings must be kept neatly inside your unit and you will maintain a clean and safe environment around your unit and within the Village grounds.
- Guests are allowed a maximum of two personal items outside of their unit. These items may not be trash or a trash receptacle.
- Surrender all weapons and alcohol to Staff upon intake. All items will be returned at exit if they were surrendered to staff. This includes any tools or construction items.
- No drugs or alcohol on the property.
- You may not bring in and use: hot plates; space heaters; air conditioners; and no appliances other than a mini fridge or animals (unless you have a disability and require a service animal).
- Please help keep the common areas clean and orderly by assisting with chores.
- When directed, leave the area during fire drills, evacuations, and other safety exercises.
- There is no smoking allowed in the units (or any structure on the property). Designated smoking areas will be identified and will include safe receptacles for waste.
- Guests are not to tamper with the smoke detector in any way. Any indication the smoke detector has been tampered with or disabled will result in a discharge from the village!
- The Village Guests will not be permitted to have personal visitors on site, including minor children. All visitors allowed on-site must be with a community support agency and must be vetted by LCS leadership. Visitors will be required to sign in and out through entry/exit.
- Guests may not have visitors (including fellow guests) in their units/cabins.
- Guests are allowed one bicycle or personal transportation device. A bike must be kept in the designated bike rack

Statement of Client Rights and Client Code of Conduct

The Statement of Client Rights and Client Code of Conduct expectations and boundaries for staying at all Lawrence Community The Village (LCS) facilities. Since The Village is not a home there are expectations you will have to follow while in the The Village program. These expectations help create and maintain a safe environment for everyone.

Your rights while staying at LCS/The Village include:

- The right to feel safe in LCS and associated programs
- The right to progress through the The Village programs at your level of comfort and understanding
- The right to be considered for accommodation and housing based on fair policies
- The right to receive help finding and staying in suitable housing on a long-term basis
- The right to be treated with respect regardless of your race, status, gender, sexual orientation, age, religion, or beliefs
- The right to be informed of your human, legal, and civil rights, and to speak up when you feel they have been violated
- The right to be informed and included in the decisions made about you and/or your family
- The right to confidentiality
- The right to receive help when applying for income assistance, employment and health services, educational opportunities and other support services
- The right to make a complaint or appeal a decision you do not agree with and receive an answer that makes sense to you

Acts of the following behaviors may lead to the loss of The Village.

1. Violence; including, but not limited to, acts intended to harm or intimidate, instigation, death threats, and verbal abuse.
2. Sexual harassment or any sexualized behavior.
3. Possession, selling, or use of any drugs or alcohol on property, including improperly stored medications.
4. Possession or concealment of weapons
5. Using derogatory/hate speech including: racist, sexist, homophobia, transphobic language, ect.
6. Theft
7. Damage and/or destruction of The Village property.

8. Acts that endanger the health and safety of yourself or others or which substantially interfere with orderly operation of The Village. This includes only smoking in designated smoking areas and tampering with facility safety devices.

LOST OR STOLEN PROPERTY. To the maximum extent permitted by law, LCS/Village guests shall at all times be responsible for, shall assume all risks of loss or theft of their personal effects or movable property, and hereby waive and release and agree to defend, protect, indemnify and hold harmless LCS from and against any and all claims arising out of lost, stolen, or damaged movable property or personal effects while residing in and/or receiving services from LCS.

Client Signature: _____

Date: _____

Staff Signature: _____

Date: _____