



a path to a positive future

Lawrence Community Shelter

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Guest Expectations

- ❖ The curfew is 10:00 pm. Three curfew warnings will result in an exit.
- ❖ Being gone for one night will result in being exited from the program. If you do not plan on sleeping at the Village, you must get a pass approval from a case manager.
- ❖ If a guest is absent overnight without a pass, it will be considered a voluntary discharge. To reverse the voluntary discharge, guests will need to meet with their case manager.
- ❖ Guests will turn in their unit key and receive a swipe card that allows them to access the Village when they leave. This card will have your name and number of your assigned cabin.
- ❖ Upon entering the Village you must turn in your card to receive your cabin key. If you leave the Village without turning in your key, you will not be able to access the Village upon your return and will receive a written warning. Multiple write-ups for not following procedure will result in an exit from the Village.
- ❖ Quiet time site-wide is from 10:00pm - 6:00am.
- ❖ You will be given bed linens and towels during your stay but you are responsible for washing the items and returning them when you leave.
- ❖ Shower and launder clothes regularly. You will be expected to shower, control odor, and maintain hygiene.
- ❖ Human waste is not to be stored in nor disposed of around your cabins - please use the restrooms.
- ❖ Be respectful to LCS/Village neighbors and do not loiter on anyone's property. Do not trespass on other private guest's property - only one person per cabin at all times.
- ❖ Submitting to a search when asked is a condition of your stay.
- ❖ All belongings must be kept neatly inside your unit and you will maintain a clean, hygienic, and safe environment around your unit and within the Village grounds.
- ❖ Guests are allowed a maximum of two personal items outside of their unit. These items may not be trash or a trash receptacle.
- ❖ No drugs or alcohol on the property.
- ❖ Surrender all weapons and tools to staff upon intake. All items will be returned at exit . This includes any work tools or construction items.
- ❖ You may not bring in and use: hot plates; space heaters; air conditioners, or animals (unless you have a disability and require a service animal).
- ❖ When directed, leave the area during fire drills, evacuations, and other safety exercises.
- ❖ There is no smoking allowed in the units (or any structure on the property). Designated smoking areas will be identified and will include safe receptacles for waste. Clean up your own cigarette butts.
- ❖ Guests are not to tamper with the smoke detector in any way. Any indication the smoke detector has been tampered with or disabled will result in a discharge from the Village!
- ❖ The Village Guests will not be permitted to have personal visitors on site, including minor children. All visitors allowed on-site must be with a community support agency and must be vetted by LCS leadership. Visitors will be required to sign in and out through entry and exit.
- ❖ Guests are allowed one bicycle or personal transportation device. A bike must be kept in the designated bike rack.